



Reference No: 08-2015

THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

DECISION RECORD FORM

REQUEST:

Approval to use the new Crown Commercial Services contract for the provision of Fuel card services.

Title:

Fuel Cards

Executive Summary:

It is recommended to commit to the national Crown Commercial Services (CCS) contract to November 2018 in order to achieve best value. The use of the CCS agreement for fuel card services is proven to offer the most cost effective route to Cleveland Police with regard to procuring fuel for operational vehicles and hire cars.

Decision:

The PCC is asked to approve the commitment to the new CCS contract for the provision of fuel cards. The use of these cards has been proved to provide the Force with best value.

Implications:

Has consideration been taken of the following:

	Yes	No	
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

(If yes please provide further details below)

Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC's CFO where the decision has financial implications)

.Within the new contract there is an annual charge for each fuel card in use, this will be an additional cost to the Force in addition to purchasing fuel.

There are currently 520 fuel cards in operation throughout the Force, therefore the annual charge of £12 per card would equate to an additional cost of £6240 per annum.

Even with the additional cost added, the use of fuel cards and the promotion of supermarket fuel are proven to offer best value in procuring fuel for Cleveland Police operational vehicles and hire cars.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

Terms & Conditions are those set out within the Crown Commercial Service framework agreement.

Equality and Diversity Implications

There are no diversity & equal opportunity implications associated with the award of this contract.

Human Rights Implications

There are no Human Rights Act implications associated with the award of this contract.

Sustainability Implications


There are no sustainability implications associated with the award of this contract

Risk Management Implications

There is minimal risk in committing to the contract extension. The current service provider has many years experience providing fuel card services..

OFFICER APPROVAL**Chief Executive**

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed: 

Date: 4 December 2014

Police and Crime Commissioner:

The above request HAS / ~~DOES NOT HAVE~~ my approval.

Signed: B. Cooper

Date: 4/12/14